

## **MEMORANDUM OF UNDERSTANDING BETWEEN <Institute Name> AND INSTITUTE FOR ENGINEERING RESEARCH AND PUBLICATION, CHENNAI.**

This Memorandum of Understanding (MOU) sets for the terms and understanding between the IFERP and the <Institute Name>

### **Background**

The partnership is important between <Institute Name> and IFERP. Since IFERP is India's largest Non-profitable professional association registered under India Trust Act(1882) meant for research development and promotion in the field of engineering and technology. Institute for engineering research and publication(IFERP) is India's one of the largest Non-profitable R&D Association operating under Technoarete Research and Development professional association meant for research development and promotion in the field of engineering and technology. IFERP is a paramount body which has brought technical revolution and sustainable development of science and technology; whereas <Institute Name> is an Institute of higher learning established and is managed by the <College Management name>, <brief about Institute & history>.

### **Purpose**

This MOU is done for the purpose of Institute Collaboration / International Conference <Title> proceeding activities at <Institute Name>.

The above goals will be accomplished by undertaking the following activities:

The expenditure of International Conference <Title> owned by IFERP according to strategy specified in early proceeding will be bearded by IFERP in following stated below points completely –

- Website & Web domain Design as well as creation.
- Brochures, Posters, Pamphlets, Flyers designing & printing, mailing & sending both soft & hard copy.
- Publicity of conference by Indexing of conference to event alert site, Social Networking, Mail notification, Colleges, University, PSU, Companies, Industries.
- Research paper management from receiving, ID allocation, DOI allocation, notification of acceptance.
- Research paper reviewer committee response for paper.
- Final invitation of Research Scholars whose papers are reviewed by committee.
- Research paper proceedings like ISBN generation, alignment & designing of research paper.
- Certificate printing & distribution for research scholars.



- Conference kit includes bag, pen, notepad, ID card, folders & other accessories.
  - Key Note Speaker delegation.
  - Food arrangement for conference attenders.
- (NOTE: Preparation will be done your venue that will be shared 50% by IFERP).

### Reporting

Director of Institute for Engineering Research and Publication will evaluate effectiveness and adherence to the International Conference <title> held on <date> at <Institute Name, Area, State>.

### Funding

All expenditure funding commitment related to conference will be bearded by IFERP only.

### Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from <Designation, Institute Name> and Director of IFERP. This MOU shall become effective upon signature by the authorized officials from the <Name of partner of the Institute> and Mr.R.B.Satpathy and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from (list partners) this MOU shall end on <Date>.

### Contact Information

Partner name :  
Position :  
Address :

(SIGN)  
(Name & Designation)

Telephone :  
E-mail :

Partner name : Mr.Rudra B Satpathy  
Position : Director  
Address : IFERP, 4A 3rd floor Girija Apartment,  
MMDA COLONY ARUMBAKKAM 100 ft. Road  
Chennai - 600106  
Telephone : 044-4958 9038  
E-mail : rudra@iferp.in

(SIGN)  
Mr.R.B.Satpathy  
Director - IFERP



**IFERP Headquarters**, 4A Girija Tower, MMDA Signal, Arumbakkam, Chennai-600106.  
(Unit of Technoarete Research and Development Association)



044-42918383



info@iferp.in



www.iferp.in